

# MSCA Professional Development

## Proposal Guidelines

Is your division looking for funds to support professional development for your colleagues and others? Are you interested in helping strengthen your division's implementation/understanding of the ASCA National Model? How to create a SPARC? If so, please read on....

MSCA (MN School Counselors Association) is offering financial support to divisions interested in creating/delivering professional development opportunities related to any and all aspects of the ASCA National Model. (By the way, also MN's Model for school counseling.)

Please review the following guidelines and submit a proposal as soon as you can.

### Guidelines

This grass root effort is inviting you and your colleagues to share your wisdom, expertise, best practices with one another as you continue to develop ways of using the ASCA/MN Model for School Counseling.

Proposals must include elements of the model: Foundation, Delivery, Management, and/or Accountability. Think of your areas of expertise; invite your colleagues to join you and enrich the lives of all of us.

MSCA is willing to offer the following:

- \$300 speaker stipend (**must be a member of MSCA**) plus mileage as well as costs for copying/supplies(receipts must be submitted).
- Presentations are free to current MSCA members and non-members must pay \$15. (Note: counselors can join MSCA any time during the year and if needed, can join the day of your presentation.)
- Other presentation costs to be covered include: food, janitorial, site rentals, and minor costs up to \$500.
- Divisions are encouraged to partner with post-secondary institutions to expand your audience as well as receive additional funding.

Proposals can be submitted to:

Shelley Buntjer  
Lakeview Public School  
875 Barstad Rd. North  
Cottonwood, MN 56229  
[shelleybuntjer@lakeview2167.com](mailto:shelleybuntjer@lakeview2167.com)  
507-423-5164 ext. 1322

**Deadline for this year's submissions: November 15th, and February 1<sup>st</sup>.**

**Once received, members of the MSCA professional committee will review them and notify division presidents within two weeks whether funding will or will not be awarded.**

**If awarded, funds will be distributed by the MSCA treasurer as soon as possible after the presentations have been delivered and receipts received. Also, MSCA will include your contributions under the resource section of our website.**

**We look forward to hearing from you and helping to strengthen your division's professional development activities.**