



EXHIBITOR REGISTRATION FORM
MINNESOTA SCHOOL COUNSELORS ASSOCIATION
2012 ANNUAL CONFERENCE

Sunday, April 29 to Tuesday, May 1, 2012
 Madden's on Gull Lake in Brainerd, Minnesota
 Sponsored by: Minneapolis Metro School Counselors Association

Exhibitor Registration:

Tables/Chairs		Fee	Amount Enclosed
1 – Table (8' x 30") + 1 Chair		\$300	\$ _____ Make check payable to: MMSCA Federal Tax ID: 45-301-0558
1 Additional Table (8' x 30") + 1 Chair		+ \$300	
Electrical Outlet Required?		Yes No	
Exhibitor(s)	T-Shirt Size	Fee	Make check payable to: MMSCA Federal Tax ID: 45-301-0558
1 st Participant	XS S M L XL XXL	\$0 – Included w/ 1 st Table	
2 nd Participant	XS S M L XL XXL	+ \$75	
3 rd Participant	XS S M L XL XXL	+ \$75	

Sponsorship		
We would like to be a sponsor for the MSCA Annual Conference	Yes _____	<i>Alissa Kovala or Emily Frankfurth-May will contact you with sponsorship details.</i>
We will contribute an item for the door prize drawings (you may also give away prizes at your own booth if you choose)	Yes _____	

Institution/Organization: _____

Contact Person: _____

2nd Exhibitor Name: _____

3rd Exhibitor Name: _____

Address: _____

Email Address: _____

Telephone: _____ Fax: _____

Note: Free wireless internet is available throughout Madden's properties. If you require a secure internet line, please contact Madden's directly to arrange and pay the additional fee for this service.

****Expect a confirmation email from Lindsay Walters with a confirmation number, receipt, exhibitor check-in information, and other important conference details upon receipt of registration and payment.**

To register as an EXHIBITOR for the conference, please follow the steps below:

- Complete this form and include a check payable to MMSCA for the registration fee. Mail payment and registration form to:
Lindsay Walters
Broadway at Longfellow School
3017 E. 31st Street
Minneapolis, MN 55406
- A full refund of exhibitor registration fees, minus a \$25 cancellation fee, will be issued for all cancellations prior to **March 1, 2012**. After March 1, 2012 no cancellation refunds will be issued. Exhibit registrations received after March 1, 2012 will not be listed on the Conference Program.

LODGING:

Lodging reservations are made separately, either through Madden's on Gull Lake or other lodging options.

*Madden's lodging and meal reservations (including the Monday night Awards Banquet) are made directly with Madden's on Gull Lake

To book at Madden's, please choose one of the following options:

Print the registration form at www.mnschoolcounselors.org/Events/conference.php to pay with check

OR

Go to <http://booking.ihotelier.com/istay/istay.jsp?groupID=672384&htelID=73976> to pay with credit card

If you have not received a confirmation from Madden's by April 15, please call them at (800) 642-5363